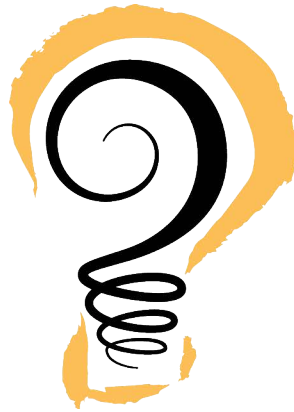


School-Level Communicable Disease Management Plan
Template For School Year 2023-2024



CENTER FOR
ADVANCED
LEARNING

School/District/Program Information

District or Education Service District Name and ID: Charter School, Sponsored by Gresham-Barlow School District 10J


School or Program Name: Center for Advanced Learning

Contact Name and Title: Jessica Gallagher, Director

Contact Phone: 503-667-4978

Contact Email: gallagher15@calcharter.org

Table 1.

	<p>Policies, protocols, procedures and plans already in place</p> <p>Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.</p>
<p>School District Communicable Disease Management Plan OAR 581-022-2220</p>	<p>Like other schools in Multnomah County, we use the MESD Comprehensive Communicable Disease Management Plan: https://www.multnomahesd.org/uploads/1/2/0/2/120251715/cdmp.pdf.pdf</p>
<p>Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010</p>	<p>The Center for Advanced Learning (CAL) follows current ODE and OHA guidelines requiring exclusionary measures. CAL also follows Multnomah County Public Health guidance which is aligned with the Centers for Disease Control and Prevention (CDC) recommendations.</p> <p>In collaboration with Multnomah ESD communicable disease nurse team, CAL follows the Isolation and Exclusion Guidelines outlined by the Oregon Health Authority (see pages 8-11 for exclusion information): OHA Communicable Disease Guidance for Schools</p>
<p>Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220</p>	<p>CAL maintains an isolation space for anyone experiencing symptoms of illness. More information about isolation spaces for students or staff experiencing symptoms of illness can be found here: https://www.multnomahesd.org/uploads/1/2/0/2/120251715/cdmp.pdf.pdf</p>
<p>Emergency Plan or Emergency Operations Plan OAR 581-022-2225</p>	<p>CAL will continue to follow OAR 581-022-2225. This includes standard response protocols, training, and practicing responses to potential emergencies.</p>



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Mental Health and Wellbeing Plans such as those prepared for [Student Investment Account](#)
(optional)

Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak.

Additional documents reference here:



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
	<ul style="list-style-type: none"> Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. 	Jessica Gallagher, Director	Jill Moss, Office Manager

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> • In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. • Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 	Jessica Gallagher, Director	Jill Moss, Office Manager
School Safety Team Representative (<i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i>)	<ul style="list-style-type: none"> • Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. • Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Jessica Gallagher, Director	Jill Moss, Office Manager
Health Representative (<i>health aid, administrator, school/district nurse, ESD support</i>)	<ul style="list-style-type: none"> • Supports building lead/administrator in determining the level and type of response that is necessary. • Reports to the LPHA any cluster of illness among staff or students. • Provides requested logs and information to the LPHA in a timely manner. 	Jessica Gallagher, Director	Alyson Soderquist, MESD RN

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Support Staff as needed <i>(transportation, food service, maintenance/custodial)</i>	<ul style="list-style-type: none"> • Advises on prevention/response procedures that are required to maintain student services. 	Jessica Gallagher, Director	Jill Moss, Office Manager
Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i>	<ul style="list-style-type: none"> • Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. • Shares communications in all languages relevant to school community. 	Jessica Gallagher, Director	Jill Moss, Office Manager
District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i>	<ul style="list-style-type: none"> • Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. • Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Jessica Gallagher, Director	Jill Moss, Office Manager
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> • Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. • Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Jessica Gallagher, Director	Jill Moss, Office Manager

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Others as identified by team	N/A		



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Community Engagement Toolkit](#)
3. [Tribal Consultation Toolkit](#)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.

Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	<p>Using absenteeism data and outreach measures, students who may miss school due to illness will be supported through multiple tiers of support, directly led by the Student Support Coordinator and CAL Director.</p> <p>The coordinator will work directly with the student/family to coordinate academic and other supports needed. The coordinator serves as a liaison between the student and school during the absence.</p>
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	<p>The Student Engagement Committee will meet to identify students, interventions and recommend the next steps.</p> <p>Using absenteeism data, students will be supported through multiple tiers of support, directly led by the Student Support Coordinator and CAL Director. Teachers will be provided a reported tool to report “Students of Concern” they identify in their classrooms.</p> <p>Additionally, the bell schedule has allotted a specific time to support SEL. Students will be surveyed twice monthly, the responses will be reviewed, and interventions and support will be deployed as needed.</p>
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	<p>Individuals disproportionately impacted needing differentiated or additional support will be identified at both a self-reported and system level using attendance data, teacher reporting, and student/family surveys.</p> <p>When identified the Student Support Coordinator will serve as a liaison between the school and family to best meet the needs of the student/family. This will be done in coordination with the student’s primary enrollment high school.</p>

OHA/ODE Recommendation(s)	Response:
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	<p>Training and support will be needed to successfully deepen knowledge and leverage newer communication tools such as Google Voice and Parent Square. Panorama will be used to support student tracking and support.</p> <p>Additionally, continued professional development in MTSS strategies will also be needed.</p>



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school’s approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

Table 4.

Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	<p><i>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. CAL continues to follow all guidance from ODE, OHA, and public health.</i></p> <p>For the community and students, CAL's sponsor and participating district's facilitated vaccination clinics throughout the 2022-23 school year. Vaccination clinics offered by the County or district partners will continue to be shared with our student population. Clinics will be advertised through the schools and through our CAL. Clinic locations have been purposefully organized so that underserved populations have easier access. CAL encourages eligible students and families to be up-to-date with all immunizations.</p>
Face Coverings	<p>Not required; however, all staff and students were trained on proper wear of masks. Wearing masks is optional for all staff and students. All staff and students will be given the option of wearing masks according to the Multnomah County, Oregon Health Authority, and CDC guidelines. In addition, staff and students know that the option to wear a mask is a choice that should be respected. Harassment or intimidation will be addressed via current school and Board policies.</p> <p>Students or staff who test positive for COVID should consider masking for 10 days after symptom onset.</p>
Isolation	<p>Isolation of symptomatic individuals is a necessary strategy we can use to prevent the spread of disease. Among the responsibilities will be to isolate people experiencing symptoms and communicate with building and district administration about exposures.</p>
Symptom Screening	<p>CAL is a registered testing site and can provide testing for COVID-19, if needed. Symptom screening of any communicable disease is one of the layered strategies that we can use to slow the spread of disease and is the responsibility of the adults. The adults especially parents, are also responsible for monitoring students and then taking the necessary steps to mitigate the spread of any disease.</p>
COVID-19 Diagnostic Testing	<p><i>OHA offers both diagnostic and screening testing programs to all public and private K-12 schools in Oregon. Please include whether your school will offer diagnostic and screening testing, respectively.</i></p> <p>CAL will offer diagnostic and screening testing at the request of parents, families, or students and according to the OHA diagnostic and screening programs. Our emphasis will be to students and families that may not have easy access to services outside of school.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Airflow and Circulation	<p>HEPA filtration (MERV-13) is used in CAL's HVAC. Filter housing seals will be inspected for proper fit and fixed if necessary. CAL will continue to bring in 100% outside air unless heating and cooling becomes challenging. Filter replacement has been expedited. Extended operation of HVAC systems has been established to promote greater ventilation.</p> <p>Increased ventilation is additional mitigation measure to reduce viral spread. CAL's HVAC systems is capable of meeting the requirements by increasing the outside, filtered air brought into our facilities. Our HVAC certified staff follow ASHRAE Standard 62.1 and will continue to monitor and adjust our systems to ensure the proper amount of fresh air is circulated in our building.</p>
Cohorting	<p>All students are scheduled by cohort at CAL.</p>
Physical Distancing	<p>Proximity to an infected person or area is critical to the successful spread of any bacteria or virus. Using physical distance wherever possible will mitigate the spread of COVID-19 (and variants), and a host of other communicable diseases including the common cold.</p> <p>Cohorts are an additional proven strategy to mitigate infections disease spread.</p>
Hand Washing	<p>Proper handwashing techniques were retaught to all students & staff. We use all of our handwashing stations. 60% alcohol-based hand sanitizer will continue to be used in stations throughout the building & classrooms.</p> <p>Proper handwashing and respiratory etiquette are well-known methods for hindering the spread of disease. Regardless of COVID-19, these techniques should be taught and reinforced regularly to all students as a life-long disease mitigation strategy.</p>
Cleaning and Disinfection	<p>Cleaning/disinfection is one of several layered intervention that when used can help to prevent the spread of disease. Regular touch point cleaning, bathroom sanitation, and wiping of equipment will be emphasized. CAL reminds adults and students that we are all responsible for assisting to keep equipment and surfaces clean and sanitary. The custodian will be the lead sanitation experts who can guide others to assist.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Training and Public Health Education	<p>Ongoing training, information sharing, and reminders will be shared with the staff and the community. CAL will continue to encourage folks experiencing symptoms individuals to monitor and stay home until no longer contagious or met the exclusion timeline recommended. CAL will also isolate symptomatic individuals until they are able to leave.</p> <p>We will remind all adults and students to screen for disease symptoms and then self-isolate when necessary. Diagnostic testing following the LPHA and ODE requirements will continue to be offered as well. Our HVAC system and filtration will continue to be enhanced according to ASHER guidelines. We will cohort students. Physical distancing and hand washing will continue to be reinforced and cleaning and disinfection of touch points will continue.</p>

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

INSERT THE LINK: www.calcharter.org

Date Last Updated: **June 26, 2023**

Date Last Practiced: **June 2023**